



# RISK MANAGEMENT POLICY

Policy Number	007	Version Number	4
Drafted by	Anna Hopkins	Approved Date	22/11/2020
Responsibility	Quinns Districts Netball Club	Review Date	1/11/2021

For the purpose of this document a member is considered a player, parent, umpire, coach, manager, committee member or anyone with a child that is deemed financial at Quinns Districts Netball Club (QDNC).

Quinns Districts Netball Club aims to provide all members with a safe and risk free environment to develop as netballers. Members have the right to develop their skills and play netball in a safe environment at all times. Member wellbeing is of utmost importance.

This policy has been designed to:

- help members understand what the processes are in various circumstances.
- ensure our Club operates in an open and transparent fashion.

## Injury Reporting

All Clubs are responsible for recording all injuries at the discretion of the injured player or players parent/guardian (if the player is under 18 years of age) on the injury reporting forms.

Where required Team Managers will distribute and collect injury report forms and forward them to the club secretary and registrar.

If a player sustains an injury that is deemed serious **outside of netball or during a QDNC event**, a medical certificate from a medical practitioner, specialist or physiotherapist is required before that player can resume training or playing.

## First Aid

The club will provide a first aid kit for all teams. The first aid kit must be kept with the team equipment bag at all times. The equipment bag must be taken to all training sessions and games.

The Team Manager is responsible for checking first aid supplies during the season to ensure that the bag is always sufficiently equipped. If replenishments are required Team Managers must contact the equipment coordinator to organise further supplies.

A kit box is also maintained at the JNA game courts for emergency supplies. Team Managers must advise the Equipment Coordinator if they use any supplies from the Kit Box on game days.

## Weather

Netball is traditionally a Winter and outdoor sport. Whilst it is preferable not to cancel games the safety of players, umpires and officials is paramount.

In the case of extreme weather conditions, the Association (Joondalup Netball Association or Wanneroo Districts Netball Association) will determine whether games proceed or not. In the instance for training the team Coach and Manager (in consultation) will determine whether training proceeds. The safety and wellbeing of players and members must always be considered a priority.

Games and training will not be cancelled because it is cold. However, players, umpires, officials will be encouraged to wear warm clothing when training in such conditions.

Match cancellations will not be based on player, umpire and official comfort - only safety.

#### Smoke Free

The Club will adopt a Smoke Free policy. This will include indoor venues and outdoor court surroundings (including training and game day).

#### Alcohol & Drug Free

The Club will adopt an Alcohol and Drug Free policy. This will include indoor venues and outdoor court surroundings (including training and game day).

#### Sun Protection

The Club will adopt a Sun Smart Policy where on days where UV rays are expected to be high, players are encouraged to supply their own sunscreen, hat and drink bottle for training.

#### Photography

Each member has the right to request that photos not be taken of their player. Registration forms must be completed to this affect and provided to the club registrar.

Members must seek permission when taking images of teams or players. Members wishing to take game day photos must receive permission from the Association on the day.

#### Collection of players from training/games

Parents/guardians are requested to collect their player from training and games. No player will be left unattended after training or a game. A team official must remain with any player at all times until a parent/caregiver arrives for collection.

There are some players who live locally to the training courts or game day courts, who, by permission from their own parents/guardian, are permitted to walk home following training or matches.

#### Pre training checks

Team Coaches and Managers should regularly check all playing equipment and courts, including posts and playing surface prior to training. Should any issues be noted, the Team Manager must email the Club Secretary in writing, as soon as possible. If the issue is serious then training may be cancelled.

#### WA Volunteer National Police Checks

Any member over the age of 18 years, that holds an official capacity within the club (committee, coach, assistant coach, team manager), will be required to undergo a WA Volunteer National Police Check as required by state legislation. Members that require check a WA\_VNPC must receive a clear check in order to be involved with the Club.

#### Club Policies & Procedures

Members should read and be familiar with all club policies, procedures, constitution and by-laws.

#### Acceptable Risk?

When playing any sport, you are voluntarily exposing yourself to a variety of risks for the sake of fun. YOU must decide whether the risks you choose to take are ACCEPTABLE risks to YOU/YOUR player.

(In writing refers to any correspondence via letter or email to QDNC or from QDNC.)
Date Adapted –
Adapted by – Quinns Districts Netball Club Committee
Acknowledgements –
Date policy adopted by Quinns Districts Netball Club –
Policy updated – 22nd March 2020 by Joscinta Cole (Registrar)
Date updated and adopted -
Revise -
Revise – November 2020
Policy updated – 22/11/2020 by Anna Hopkins (Vice President)
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