



# REGISTRATION & PAYMENT POLICY

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Drafted by	Anna Hopkins	Approved Date	10/12/2020
Responsibility	Quinns Districts Netball Club	Review Date	1/11/2021

## Quinns Districts Netball Club Commitment

Quinns Districts Netball Club is a not for profit organisation within the northern suburbs of Perth Western Australia. Our club is a netball club catering for players aged 5 – adult. We play as an affiliated club with Netball WA within the Joondalup Netball Association and Wanneroo Districts Netball Association (development teams and invite only in 2021). We aim to keep our fees as low as possible, whilst maintaining a high standard of care, safety, development and enjoyment for our members. We aim to provide a high standard of coaching, safe up to date equipment, development and accreditation opportunities for coaches, players and umpires, an end of season presentation event, a secure, managed hosted website, communications platforms, coach training apps, officials uniform, court hire etc.

## Registration

- Online registrations will open in December and close at the end of February or before grading for those in 12u - Opens.
- Late registrations will form a pre- season waitlist and if there are positions in existing teams or coaches available to take additional teams, the club will try and facilitate the late submission of teams. It is at the discretion of the Grading and Team Selection Sub Committee, given our associations may not facilitate our requests.
- The teams within an age group are dependent upon coaches and if there is no coach then there is no guarantee that there will be a team available. The club will take every effort to secure coaches and did not turn any players away last year.
- If there is no position on a team, then the player will be notified and placed on a secondary waitlist in case during the season we have withdrawals or injuries.
  - At this point any fees paid will be refunded.
  - Players are welcome to try and register at another club.
- Registrations are first in first served and will be recorded as such.
- It is the members' responsibility to contact the Registrar if they have any issues regarding registration or need to organise registration outside of the dates set aside.
- The following MUST be completed at registration
  - ONLINE REGISTRATION – MY NETBALL
  - Kidsport Application for those wishing to use a Kidsport voucher.

## Payment of Fees

All queries regarding fees are to be directed to the Club Treasurer, [qdnctreasurer@gmail.com](mailto:qdnctreasurer@gmail.com)

Fees are reviewed and set each year and are based upon the following factors –

- Fees payable by QDNC to the relevant association which is divided into 2 parts.
- Joondalup Netball Association or Wanneroo Districts Netball Association fees
- NETBALL WA fees

The balance remains with QDNC for costs at club level as mentioned above. These funds are used to continue to provide our players and members the best of opportunities at club level.

A new optional fundraising levy has been introduced for 2021. This option will appear within MyNetball registration and is for those who do not wish to contribute to fundraising initiatives. All players are encouraged to participate in Fundraising for the club. Our events will be published at various stages through the year and they often provide an opportunity for players and parents to network with others in the club and to give back to our volunteer-run club. If you do not feel you will be able to participate and contribute to our fundraising initiatives, please tick the fundraising levy and you will be charged an additional \$40 fees at registration.

## PAYMENT OF FEES

### ALL FEES ARE TO BE PAID ONLINE WITH REGISTRATION

Uniforms are to be paid in full online through Mecca Sports Joondalup, or in store. Dependent on members choice of uniform there may be order due dates put in place by Mecca Sports to allow for manufacturing times prior to the season starting. It is advised to organize uniform as soon as your child has secured a place in a team as there can be 5 weeks waiting time if uniform needs to be ordered in.

Registration Fees are to be paid in full online. If you are not in a position to pay your fees in full, you will need to contact the club Treasurer to discuss your needs and the matter will be taken to the Executive Committee to consider.



Quinns Districts Netball Club continue to offer KIDSPORT. This is a local government scheme where clubs receive \$150 per child funding for eligible players. All information is available at the City of Wanneroo website. Please note that the amount may change year to year.

In the case that you intend to apply for KIDSPORT you will be required to do the following –

1. Complete a KIDSPORT online application with your applicable council
2. Complete club registration online – tick the KIDSPORT box and let the club know when you have received your KIDSPORT code and information

When completing the online registration, you will be required to pay for any uniforms and the balance of fees to the club. In the event that the KIDSPORT application is not accepted then QDNC will invoice the member for any outstanding funds. Please note that in this instance the player will NOT be allowed to play until the invoice has been paid or alternative arrangements are made with the Treasurer.

### Payment Options

We accept Card Payments only as all payments are now online.

### Credit Cards

We accept MasterCard and Visa cards for payments. All payments made with these cards will incur a fixed charge of \$0.31 and a surcharge of 1.78% per transaction. We can not accept DINERS or AMERICAN EXPRESS.

(For example – Total Fees \$290 = \$5.48 will be added to your account.)

Please note: These card costs are provided by Netball WA and may change from year to year

### Withdrawing a Registration

We understand that there are occasions when a member is needs to withdraw from the club. This process has been included in this policy due to the number of withdrawals in 2014 and subsequent team changes that were required. The process for withdrawals will be as follows.

- QDNC has introduced a \$50/player NON REFUNDABLE DEPOSIT from 2015 onwards.
- In the event that QDNC cannot provide a team for your player a full refund including all fees will be refunded in a timely manner.
- Net Set Go Players – If a pack has been mailed by Netball WA, this cost will not be refunded to member.
- Uniform is NOT refundable by the club

### Withdrawals PRIOR to Club Registration at Joondalup Netball Association or Wanneroo Districts Netball Association

- All withdrawals must be forwarded to the Registrar as soon as possible IN WRITING.
- At this point members will receive a full refund of ALL monies, including (New/unworn dresses only) minus a \$50 per player NON REFUNDABLE DEPOSIT.
- Uniform is NOT refundable by the club

### Withdrawals AFTER Club Registration at Joondalup Netball Association or Wanneroo Districts Netball Association But Prior To Start of The Season

- All withdrawals must be forwarded to the registrar as soon as possible IN WRITING.

- All members will receive a full refund of fees minus a \$50 per player NON REFUNDABLE DEPOSIT, and any fees already imposed by Joondalup Netball Association or Wanneroo Districts Netball Association.
- Uniform is NOT refundable by the club

#### Withdrawals Once Season Commenced

- All withdrawals must be forwarded to the registrar as soon as possible IN WRITING.
- NO REFUND IS GIVEN unless there is an extenuating circumstance (see under).
- Uniform is NOT refundable by the club

In extenuating circumstances, such as injury which requires a player to withdraw from QDNC prior to the commencement of or during the winter/spring season; a member can apply in writing to have fees reimbursed. This will be discussed and decided upon by the current Executive Committee of QDNC. In the event of an injury/illness a medical certificate will need to be sighted.

#### Changes to Teams

Any changes to team list including transfer of players between teams, withdrawing of players from teams or additions of players is at the discretion of the QDNC Grading and Team Selection Sub Committee.

- Addition of Players
  - Can occur at any time.
- Withdrawal of Players
  - See above descriptions
- Transfer of Players
  - Transfer requests must be put in writing and will be discussed by QDNC Grading and Team Selection Sub Committee prior to paperwork being submitted to JNA. Please note other clubs are not permitted to entice or poach players from other association clubs as per JNA policies. Transfers can be appealed if this is the case.
  - Any transfer of players once registration with the Association has occurred will incur a \$10 admin fee in addition to any fees due (see Withdrawal fee explanations above)
  - If the transfer is at the request of the club then no additional fees will be payable to the club.

#### No Pay No Play

If players are not considered financial (all fees paid) by the first game of the season those players will NOT be permitted to play in games at Joondalup Netball Association (HBF Arena Joondalup) until all fees are paid. The player is permitted to train with their team.

(In writing refers to any correspondence via letter or email to QDNC or from QDNC.)
Date Adapted – 22/11/2020
Adapted by – Quinns Districts Netball Club Committee
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Date policy adopted by Quinns Districts Netball Club - 10 December 2020
Policy updated – 22/11/2020 by Anna Hopkins – Vice President QDNC Committee
Date updated and adopted – 10 December 2020